



FILE # _____

PROPERTY ADDRESS: _____

BUYER INFORMATION SHEET

Dear Buyer,

Thank you for choosing Performance Title, Inc. as your title insurance and closing agent. Please complete the information below regarding the purchase of this home to help us expedite the processing of your transaction. If you have any questions or concerns regarding the completion of the form, please do not hesitate to contact our office. We appreciate your business!

****PLEASE COMPLETE AND RETURN THIS FORM PROMPTLY VIA E-MAIL TO PROCESSING@PERFORMTITLE.COM OR BY FAX TO (954)748-4891 ****

1. BUYER INFORMATION:

BUYER #1

Name: _____ Male ____ Female ____

Current address: _____

Phone: _____ E-mail: _____

Will this property be your primary residence? Y / N (circle one)

Marital Status: () Single () Married () Divorced () Widowed

If married, please provide your spouse's name for homestead purposes _____

Please provide how you would like the vesting (how you will hold title) to read on your Deed to the property:

() Husband and Wife () Wife and Husband () Joint Tenants with Rights of Survivorship

() Tenants in Common () Other _____

****If there is more than one buyer listed and you are married to each other, please select the vesting option only once.*

BUYER #2

Name: _____ Male ____ Female ____

Current address: _____

Phone: _____ E-mail: _____

Will this property be your primary residence? Y / N (circle one)

Marital Status: () Single () Married () Divorced () Widowed

If married, please provide your spouse's name for homestead purposes _____



Please provide how you would like the vesting to read on your Deed to the property:

- () Husband and Wife () Wife and Husband () Joint Tenants with Rights of Survivorship
- () Tenants in Common () Other _____

****If there is more than one buyer listed and you are married to each other, please select the vesting option only once.*

2. PLEASE SEND US A COPY OF A VALID ID FOR ALL BUYERS

3. SURVEY:

Do you want to order a survey? Y / N (circle one)

****This option is available for cash transactions only. Any transaction that will be financed will require a survey.*

4. REALTOR INFORMATION:

Name: _____ Agency Name: _____

Phone: _____ E-mail: _____

5. LENDER INFORMATION:

Lender

Mortgage Broker (if applicable)

Lender Name: _____

Broker Name: _____

E-mail address: _____

E-mail address: _____

Contact Phone: _____

Contact Phone: _____

6. MISCELLANEOUS INFORMATION:

_____ I WILL NOT ATTEND THE CLOSING IN YOUR OFFICE (Please note that additional charges may apply)

_____ ATTORNEY INFO, if applicable, or any additional information that you feel we should be aware of:



BUYER(S) AUTHORIZATION

I/We, _____ authorize the settlement agent to review my documents that may contain non-public personal information with parties related to my transaction, including but not limited to real estate broker/agents; buyer(s); buyer's attorney or person representative(s); loan officers; title agency personnel; my personal representative(s).

Furthermore, I/We hereby authorize the Company to distribute a copy of my/our ALTA Settlement Statement to real estate professionals involved in this transaction and my attorney (if applicable).

Buyer Signature

Date

Print Name

Buyer Signature

Date

Print Name

Buyer Signature

Date

Print Name

Buyer Signature

Date

Print Name

IMPORTANT INFORMATION ABOUT YOUR CLOSING

1. All funds due at closing must be in the form of a wire transfer. We do not accept ACH or other electronic transfers as they can be reversed without our consent. You will be provided with wire instructions when we are ready to close.
2. If you are a married person and the property being bought is intended to be your primary residence, your spouse will need to join in the execution of the mortgage, even if the loan is only in your name alone and the property will be titled only in your name alone—this is due to the Homestead requirements in the Florida Constitution. This is true even if you are “legally separated” from your spouse.
3. If you are borrowing funds from an institutional lender (i.e. a big mortgage lender), we will need a survey of the property. If you have ordered a survey, please notify us immediately so that we can avoid multiple surveys being ordered. If you are paying cash for the property, it is your option to have a survey performed. We will not order a survey unless you ask us to.
4. If the property you are purchasing is in a homeowner’s association and they require a written condo approval letter, you will be required to send us a copy of the approval for review and bring the original to your closing so that we can record it with your Deed.